



**Office of Judicial Affairs**  
368 University Hall  
3640 Colonel Glenn Hwy.  
Dayton, OH 45435-0001  
(937) 775-4240

## ACADEMIC INTEGRITY VIOLATION NOTIFICATION

DATE: \_\_\_\_\_

TO: \_\_\_\_\_

FROM: \_\_\_\_\_

SUBJECT: Alleged Violation of the Academic Integrity Policy

Enclosed you will find a copy of a report which indicates a possible violation of Wright State University's Academic Integrity Policy. It is very important that you contact me no later than \_\_\_\_\_ to schedule a meeting to discuss this issue.

Time Day Date

Please contact me between 9:00 a.m. and 5:00 p.m., Monday through Friday to schedule your appointment. I can be reached by phone at \_\_\_\_\_ or by e-mail at \_\_\_\_\_

Please be aware that if you should fail to schedule a meeting by the date noted, or choose not to attend your scheduled appointment, a decision will be made in your absence based upon the information available as to whether or not a violation of Academic Integrity has taken place. Additionally, you will be billed a \$25.00 non-appearance fee and referred to the Academic Integrity Hearing Panel for possible disciplinary action.

Thank you for your cooperation in this matter.

Distribution:

- Original - Student: Send to student with a copy of the Academic Integrity Violation Form
- 1 Copy - Faculty Member: Retain if found responsible or referred to Academic Integrity Hearing Panel, destroy if case is dismissed
- 1 Copy - Office of Judicial Affairs, 368 University Hall: Send if found responsible or referred to Academic Integrity Hearing Panel